FIRE CALIFORNIE OF PARTMENT

COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE LOS ANGELES, CALIFORNIA 90063-3294

P. MICHAEL FREEMAN FIRE CHIEF FORESTER & FIRE WARDEN

(323) 881-2401

October 29, 2004

TO: BRIAN CENTER, DEPUTY

RANDI TAHARA, DEPUTY JOSEPH CHARNEY, DEPUTY RICK VELASQUEZ, DEPUTY SUSSY NEMER, DEPUTY

FROM: FIRE CHIEF P. MICHAEL FREEMAN

FIRE DEPARTMENT SPENDING PLAN

During our September 27, 2004 meeting on the Fire Department Budget, we agreed that the end of October would be a reasonable target date to share our spending plan with you. As we were finalizing the plan earlier this week, Tyler McCauley advised that the Board directed audit of our budget would commence on Monday, November 1, 2004.

Mr. McCauley estimates that the audit will take 4 to 6 weeks, and he thinks that our spending plan should follow the audit. I concur so the spending plan will be sent to you after the audit is completed, rather than at the end of October as previously intended.

The plan will address the annual State settlement payments, major infrastructure needs of the Department and an ongoing fund balance. If necessary expenditures arise in the interim, I will advise you in advance.

PMF:cg

c: Mr. David Janssen